

**UNIVERSITY OF KERALA**

(Abstract)

Ph.D. Programme – Conduct of 'Course' for Coursework Exam -Sanctioned-Orders issued.

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**ACADEMIC EIA SECTION**

No. Ac.E1.A/2013

Dated, Thiruvananthapuram,24.04.2014..

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- Read: 1. Minutes of the meeting of the Directors of Schools held on 2 Aug.2013.  
2. Item No. A<sub>4</sub> of the minutes of the meeting of the Standing Committee of the Syndicate on research and scholarships held on 30.08.2013.  
3. Item No. 23.122 of the minutes of the meeting of the Syndicate held on 12.09.2013.  
4. Endt No. FOS 4612/FinII/2013-14 dated 22.11.2013.  
5. Item No.A9 appendix to item No. 27.71 of the minutes of the meeting of the Syndicate held on 12.02.14.

**ORDER**

The Syndicate at its meeting held on 12.09.2013 considered along with the recommendation of the Standing Committee of the Syndicate on Research and Scholarships the proposal for providing course for the Research Methodology paper of the Ph.D coursework examination and resolved to conduct a 'course' for the same. It was further resolved that workshops on the Research Methodology paper would be conducted twice a year (May and November) for the Schools. The matter was again placed before the Syndicate held on 12.02.14 and the Syndicate approved the following guidelines for the conduct of the Course.

1. For disciplines which do not come under any school, syllabus of the Research Methodology paper should be set separately. PG Board Chairman shall be authorised to frame the syllabus and to conduct the course in the University under the School of Distance Education (after approval)
2. The syllabus of the Research Methodology paper in respect of each school should be approved by the CSS Academic Committee. The examination must be school based.
3. If the services of external subject experts are required for drawing up the syllabus in respect of the School of Foreign Languages, the expenses shall be borne by the University.
4. Registration fee of Rs.500 (Rupees Five Hundred only) for Indian Scholars and Rs.1,000/-(Rupees One Thousand only) for Foreign Scholars must be collected by the Director of the respective schools and it has to be monitored by the School Council.
5. If the amount collected as registration fee is not adequate, the remaining amount shall be claimed from the Budget provision under seminars/workshops by the School Directors.

6. Budget allocation should be provided for conducting the course. Directors of schools, must be given the provision to draw the amount directly from the Budget Head.
7. Syllabus approved by the respective School Council and the Director must be forwarded through the Director Research to the Chairman C.S.S to be placed in the CSS Academic Committee for approval.
8. The attending of the five day course is mandatory for all Ph.D research scholars (Part time and Full time) Failure to do so would disqualify them from appearing for the Research Methodology paper of the Coursework examination.
9. The Syllabus approved by the School Council duly countersigned by the Research Director shall be submitted to CSS.

The Fiance has vide paper read (4) above endorsed the proposals 3,4,5 and 6 above.

Sanction has therefore been accorded by the Vice-Chancellor to implement the above decision of the Syndicate.

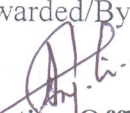
Orders are issued accordingly.

Sd/-  
SULEKHA S  
Deputy Registrar (Acad.III)  
**For Registrar**

To

1. Directors of Schools
2. The Heads of all the University Departments to be downloaded from the website [www.research.keralauniversity.as.in](http://www.research.keralauniversity.as.in).
3. P.S to V.C/P.S to PVC/P.A to Registrar/P.A to C.E/Director Research/Fiance Officer.
4. Deputy Registrar, Campus Administration, Kariavattom
5. Stock File/ File Copy/ Office copy

Forwarded/By Order,

  
**Section Officer.**